

Brentwood School and College

Provider Access Policy

Document Control	
Title	Provider Access Policy
Owner	Brentwood School and College
Date Reviewed	March 2025
Related Documents	Careers Policy
Review	Spring 2026



Introduction:

This policy statement sets out Brentwood School's arrangements for managing the access of providers to pupils at the school for the purpose of giving them the information about education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Students' Entitlement:

All pupils in years 8 to 14 are entitled* to:

- find out about technical educational qualifications and apprenticeships opportunities, as part of a careers programme which provides information on a full range of educational and training options available at each transition point;
- hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options/transition events, career insight days/events, group discussions and taster events;
- understand how to make applications for the full range of appropriate life skills, vocational or technical courses

****Please note that, whilst the events listed above are part of a student's entitlement, Brentwood School will ensure these are personalised so that they provide meaningful opportunities for students of a wide range of need.***

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during Key Stage 3 (year 8 to 9) and two encounters for pupils during Key Stage 4 (year 10 to 11). For pupils in Key Stage 5 (year 12 to 14), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education, qualifications and apprenticeships that the provider offers
- Explain what career routes those option could lead to
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- Answer questions from pupils

Meaningful provider encounters:

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the 'Making it Meaningful' checklist:

https://resources.careersandenterprise.co.uk/sites/default/files/2022-11/1540_Make%20it%20meaningful%20checklist_v6%20%28FINAL%29.pdf

(Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils)

We have links with the following providers from the local area who have undertaken meetings/sessions with our students (where appropriate to student needs):

- Eccles College- Student tour of facilities and information gathering about 'The Skills for Life and Employment' department. This department offers a range of pre-entry, entry and level one courses for students with learning difficulties and/or disabilities.
- Loretto College- Attendance at college open day tour to obtain information on 'The Pathways' course. The Pathways course is designed for students working at entry level and aimed at providing a set of core skills preparing students for the future and adult life.
- Manchester College- Student tour of facilities, including obtaining information about technical education qualifications and apprenticeships opportunities.
- Brentwood College- Students and families attend the Brentwood School and College opening day, for information about the transition process. Students experience a taste of what the Brentwood College life skills-based curriculum has to offer.

In addition, our students have the following opportunities:

- Careers education- Students engage in a careers programme which focuses on the transition into adulthood, which includes transition to post 19 provisions. This work supports students to explore local specialist college options and voluntary employment options alongside social care provision where appropriate.
- External work experience- Students have worked closely with local employers and organisations to identify and provide meaningful work-related experiences for students during their time in Sixth Form. This has allowed students to experience and decide what work-related opportunities may be suitable for them in the future.

Complementary experience

All students at Brentwood have the opportunity to access the annual Beyond Brentwood event, where a number of providers come into Brentwood and share information about their provision for our students. This takes place outside of the normal school day.

At our 'Beyond Brentwood' (Annual Event) students have also had the opportunity to speak to the following providers:

EveryoneCan	Together Trust	Beyond Empower	Sport Works
David Lewis	Diverse Active Living	United Response	Keystones Centre
Pavilion Project	Home from Home care	Princes Park Project	Out & About
Gorse Hill Studios	Imagine, Act and Succeed	Trafford & Stockport College Group	Ben Hodges – supported internships
ABL support			
M & J Support Services	Heather Care	Supportability	Breakaway
Connexions	Stockdales	Trafford Choices	Sense
Loretto	Seashell	Awayday Care	One2 one

Destinations of our pupils:

Year / % Breakdown	School Sixth Form	Personal Social Care Package	Apprenticeship	Elected Home Schooling	Further Education	Alternative Provision (AP)	Independent Specialist Provider	Moved out of Area	Died
Year 11									
2018.19	11					1			
2019.20	12								1
2020.21	11								
2021.22	17						1	1	
2022.23	17								
2023.24	15								
Year 12									
2018.19									
2019.20									
2020.21									
2021.22							1		
2022.23							1		
2023.24				1					
Year 13									
2018.19					1				
2019.20									
2020.21									
2021.22									
2022.23									
2023.24									1
Year 14									
2018.19		1			6		6		
2019.20		2					7		
2020.21		1			4		12	1	
2021.22							3		
2022.23							11		
2023.24					4		8		
Year on Year Change in destinations									
Year	Destination							No of leavers	
2019	<i>Brentwood Sixth Form (11), Brentwood College (6), Salford College (5), Special Care Needs LTD AP (1), Manchester College (1), Social Care (1)</i>							25	
2020	<i>Brentwood Sixth Form (11), Brentwood College (4), Seashell Trust (3), Social Care Provider (2), Woolston College (1), Died (1)</i>							11	
2021	<i>Brentwood Sixth Form (11), Brentwood College (11), Seashell Trust (1), Social Care Provider (1), Eccles College (2), Loreto College (2), Moved out of Area (1).</i>							29	
2022	<i>Brentwood Sixth Form (17), Brentwood College (3), David Lewis (1)</i>							21	

2023	Brentwood Sixth Form (17), Brentwood College (8), Eccles College (1), Loreto College (1), Seashell Trust (1), David Lewis (1)	30	
2024	Brentwood Sixth Form (15), Brentwood College (8), Elective Home Schooling (1), Died (1), Salford College (2), Bridge College (2),	29	

Management of provider access requests:

A provider wishing to request access should contact:

Jude Lomas, Head Teacher

Telephone: 0161 905 2371

Email: jlomas@brentwood.trafford.sch.uk

Opportunities for Access:

Brentwood School offers the **six** provider encounters **required by law** and will offer providers the opportunity to come into School to speak to our pupils and/or their parents/carers.

Year Group	Careers and work- related education activities	Careers information, advice and guidance
Key Stage 3	<ul style="list-style-type: none"> Science Week activities to bring STEM subjects to life Preparing for Adulthood Framework Key Stage 3 Careers scheme of work covering key skills for employment, careers and work-related activities 	<ul style="list-style-type: none"> Annual review of EHCP outcomes including student voice and student representative’s attendance. Parents/Carers/Students invited to our Beyond Brentwood event– see list of providers. Encounters with employers/employees through Beyond Brentwood. Visits to community-based workplaces e.g. local cafes, shops, libraries Parents/Carers invited to talks delivered by providers such as; Trafford Local Offer, Sports Works, Adult services, Welfare Rights, SENDIASS. Year 9 annual review – set Preparation for Employment outcome (where appropriate).

Key Stage 4	<ul style="list-style-type: none"> • Bringing STEM subjects to life • Accredited qualifications (ASDAN) • Preparing for Adulthood Framework • Working towards EHCP outcome on Preparations for Employment • Work Experience Programme (internal) • National Careers Day activities and assembly • Vocational Profiling for Key Stage 5 	<ul style="list-style-type: none"> • Annual review of EHCP outcomes including student voice and student representative's attendance. • Parents/Carers/Students invited to our Beyond Brentwood event– see list of providers. • Encounters with employers/employees through Beyond Brentwood • Visits to community-based workplaces e.g. local cafes, shops, libraries • Parents/Carers invited to talks delivered by providers such as; Trafford Local Offer, Sports Works, Adult services, Welfare Rights, SENDIASS. • Invitation to attend work experience, careers and Sixth Form workshop (for pupils/parents/carers) • Bespoke 1:1 Personal Careers Guidance (where appropriate)
Key Stage 5	<ul style="list-style-type: none"> • Skills and qualities- students learn about different work-related skills and qualities. • ASDAN- Preparation for work, World of Work. • Preparing for Adulthood Framework • Internal Work Experience • External Work Experience • Enterprise Projects • Personal Development and Action Planning • Writing a CV • Interview Skills • Employer engagement days- workshop activities 	<ul style="list-style-type: none"> • 1:1 independent careers advice and guidance • Transition to FE or Training Event (for pupils/parents/carers) • Visit to a Workplaces • Encounters with Employers/Employees • Visits to local FE/Training Providers • FE Taster Sessions • Beyond Brentwood

The School's Safeguarding Handbook (please see our website) sets out the schools' approach to allowing providers into the School as visitors.


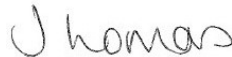
Premises and Facilities:

The School will make the main hall, classrooms or provide meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The School will also make available specialist equipment to support presentations. This will be discussed and agreed in advance of the visit.

Complaints:

Any complaints with regard to provider access can be raised following the School complaints procedure or directly with The Careers and Enterprise Company via provideraccess@careersandenterprise.co.uk

Confirmation the policy in respect of Brentwood School and College has been discussed by the Governing Body

Signed by:			
Chair of Governors:		Date:	26.03.25
Headteacher:		Date:	26.03.25
Agreed at the Governing Meeting on:	26.03.25	Minute Reference:	17